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The July 2018 release of the 2016 Expert Skills course contains 202 lessons across 11 sessions. This will increase with each semi-annual release as Microsoft add new features to Excel (we 're already preparing a lot of new material for the January 2019 semi-annual release).

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5.0 out of 5 stars Learn Excel 2016 Expert Skills with The Smart Method. Very concise and well-explained manual. All the working files are available online and most of the lessons are also available online (robot voice) if you have an issue. If you have excel 2019, there is a similar book for 2019.

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In response to the coronavirus (COVID-19) situation, Microsoft is implementing several temporary changes to our training and certification program. Learn more. Demonstrate that you have advanced skills in Excel 2016 by earning a Microsoft Office Specialist Expert certification. Expert-level candidates for this certification have an advanced understanding of the Excel environment and have the ability to guide others to the proper use of the program 's features.

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Mike Smart's revolutionary teaching method provides an entirely new, easier and better way to learn Excel 2016 for Mac. Here are just six of the many ways in which this book is unique: This book won't waste your time by teaching basic Excel 2016 for Mac skills that you already know. All of that material is covered already in our beginner's Excel 2016 for Mac Essential Skills book. By assuming that you are already able to use Excel 2016's basic features, far more ground can be covered.

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You can find the sample files for 2016 Expert Skills on the 2016 Expert Skills page. Lesson 1-3 does not require the data to be placed inside a Table in order to work. Using the Data > Sort & Filter > Filter option will work as shown in the lesson. If this isn 't working for you, the most likely explanation is that you are not using Excel 2016.

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Lesson 5-2: Create a two-input data table .....206

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It teaches to true Expert level. This Expert Skills book teaches Excel to an extremely high level of competence that is very rarely found in the workplace (even amongst top professionals). At Expert level your skills will be greater and broader than almost all other Excel users and you will understand (and be able to effectively use) absolutely every Excel and Power Pivot feature.

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If you are an Excel 365 user (the subscription version of Excel) you should purchase our book: Learn Excel 365 Expert Skills with The Smart Method. This book is only intended for Excel 2016 users. Here are some of the reasons that you should choose this book to learn Excel 2016: It teaches to true Expert level.

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Expert-level candidates for the Excel 2016 exam have an advanced understanding of the Excel environment and have the ability to guide others to the proper use of the program 's features. They create, manage, and distribute professional spreadsheets for a variety of specialized purposes and situations. They customize their Excel environments to meet project needs and to enhance productivity.

[Exam 77-728: Excel 2016 Expert: Interpreting Data for ...](#)

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